

CS-05-78
14th St.
Mitigati-
File

Hakala & Associates, Inc.

Environmental Consultants

December 8, 2004

Ms. Dawn Stevenson
Nassau County
Capital Projects Administration
96160 Nassau Place
Yulee, FL 32097

Re: 14th Street Mitigation
HAI No.: 99-043.5

04 DEC 21 PM 2:26

ES-10
COUNTY COORDINATOR
OFFICE

Dear Dawn:

This letter responds to your request for a proposal for Hakala & Associates, Inc. (HAI) to perform additional wetland mitigation services for the referenced project. These services are based on additional requirements that have been imposed on the project by Ms. Ruth Bouman with the St. Johns River Water Management District (WMD). The removal of the pines and willows will be performed under the previously approved proposal that is dated March 11, 2004. The following are the additional activities that are required to be performed and the fees associated with each item:

Additional Maintenance & Coordination: \$1,620.00. The 6.0 inch boards in the weirs at the on-site mitigation area will be replaced with 12.0 inch boards and the boards be tacked in place to keep them from floating. The tree that has fallen into the stormwater pond weir will be removed. Costs are included for the meeting that was held with Ruth Bouman on November 4, 2004.

Two Additional Monitoring Reports: \$1,650.00/Report (\$3,300.00 Total). Monitoring of the on-site mitigation area will be conducted during September/October of 2005 and 2006. Specific data collected during the proposed monitoring events includes (1) stem count of trees within designated belt transects, (2) tree height measurements in a representative sample, (3) relative health of trees, (4) approximate percent cover of exotic, upland, and/or nuisance species present, (5) a list of wildlife using the site, (6) photographs taken at permanent stations, and (7) water depth readings collected at the two piezometers. A combined report will be prepared for the WMD and the U.S. Army Corps of Engineers and will be submitted to you for review and approval prior to being submitted to the agencies. If necessary, the report will contain recommendations for future maintenance, and/or monitoring activities.

WMD Permit Modification: \$3,200.00. The existing permit is required to be modified to provide compensation for the loss of the 1.0 acre off-site upland area that is not being maintained in a natural state. The existing permit application will be reviewed to determine the original mitigation requirements and alternative mitigation sites will be evaluated (the County will be called on to assist with the identification of alternative sites). A revised mitigation plan will be prepared and submitted to the WMD for review and approval.

Ms. Dawn Stevenson
Proposal for 14th Street Mitigation
December 8, 2004
Page 2

Fees: The above fees will be invoiced upon completion of each item. The fees do not include costs for any engineering, legal, or survey work that might be required and they also do not include permit application fees.

Limitation of Liability: The only warranty or guaranty made by HAI under this Agreement is that HAI will perform its service using that degree of care and skill ordinarily exercised under similar conditions by reputable members of our profession practiced in the same or similar locality. No other warranty, expressed or implied is made or intended by our proposal or by our oral or written reports. Also, HAI makes no guaranty that the WMD will issue a permit modification for the project.

Please call me if you have any questions about this proposal. If you find it acceptable, please sign in the space below and return it to me or provide a letter of approval. I will proceed with the proposed services upon receipt of signed authorization.

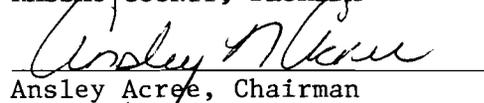
Sincerely,



Stephen P. Hakala, CEP
President

BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA

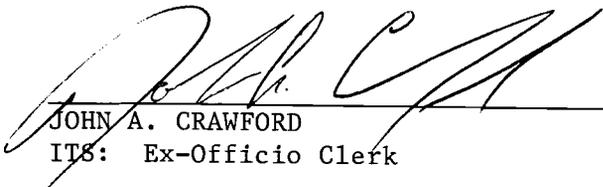
Signed


Ansley Acree, Chairman

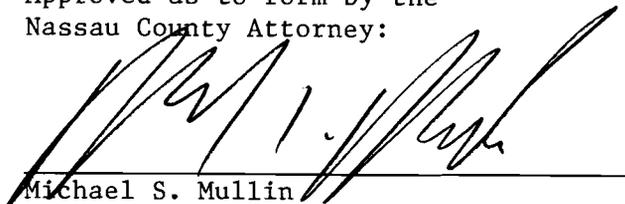
Date

11/2/05

ATTEST:


JOHN A. CRAWFORD
ITS: Ex-Officio Clerk

Approved as to form by the
Nassau County Attorney:


Michael S. Mullin

April 14, 2004 (\$2825) but work never authorized (4-14-04 agenda request attached for review).

Is this action consistent with the Nassau County Comprehensive Land Use Plan? N/A

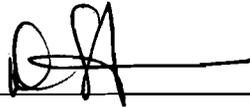
Funding Source: Staff has identified two potential funding options

- 1. 03999599-599003 Reserve Capital Allocation
- 2. 03999599-599001 Reserve For Contingencies (Co. Transp. Fund)

ok Catherine 1/3/05

Reviewed by:

Department Head

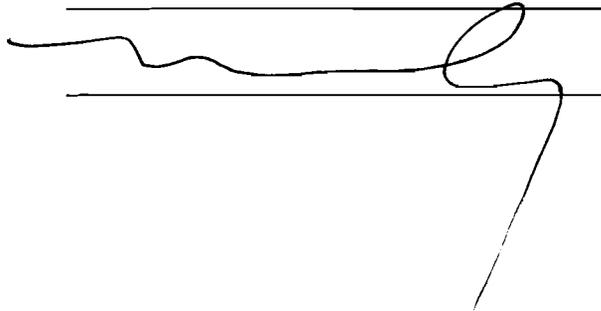


Legal

Finance

Chairman

~~Grants~~



Revised 03/04



Hakala & Associates, Inc.

Environmental Consultants

FAX TRANSMISSION

TO : Dawn Stevenson
COMPANY : Nassau County
FAX NUMBER : 321-5784
DATE : December 8, 2004

NUMBER OF PAGES INCLUDING THIS ONE: 5

RE : 14th Street Mitigation
HAI # : 99-043.4
FROM : Steve Hakala 

COMMENTS : I have provided a proposal to perform the additional services for the referenced project. I have also provided a previously obtained Memorandum from William Lecher which indicates that the wetlands adjacent to the off-site mitigation area have already been designated under a conservation easement.

I have reviewed the Corps of Engineers permit for the project and the Corps had no requirement for off site mitigation. Therefore, a permit modification should not be required from the Corps.

Please call if you have any questions. Thanks.

Hakala & Associates, Inc.

Environmental Consultants

December 8, 2004

Ms. Dawn Stevenson
Nassau County
Capital Projects Administration
96160 Nassau Place
Yulee, FL 32097

Re: 14th Street Mitigation
HAI No.: 99-043.5

Dear Dawn:

This letter responds to your request for a proposal for Hakala & Associates, Inc. (HAI) to perform additional wetland mitigation services for the referenced project. These services are based on additional requirements that have been imposed on the project by Ms. Ruth Bouman with the St. Johns River Water Management District (WMD). The removal of the pines and willows will be performed under the previously approved proposal that is dated March 11, 2004. The following are the additional activities that are required to be performed and the fees associated with each item:

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Ms. Dawn Stevenson
Proposal for 14th Street Mitigation
December 8, 2004
Page 2

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Limitation of Liability: The only warranty or guaranty made by HAI under this Agreement is that HAI will perform its service using that degree of care and skill ordinarily exercised under similar conditions by reputable members of our profession practiced in the same or similar locality. No other warranty, expressed or implied is made or intended by our proposal or by our oral or written reports. Also, HAI makes no guaranty that the WMD will issue a permit modification for the project.

Please call me if you have any questions about this proposal. If you find it acceptable, please sign in the space below and return it to me or provide a letter of approval. I will proceed with the proposed services upon receipt of signed authorization.

Sincerely,



Stephen P. Hakala, CEP
President

Signed _____

Date _____

MEMORANDUM

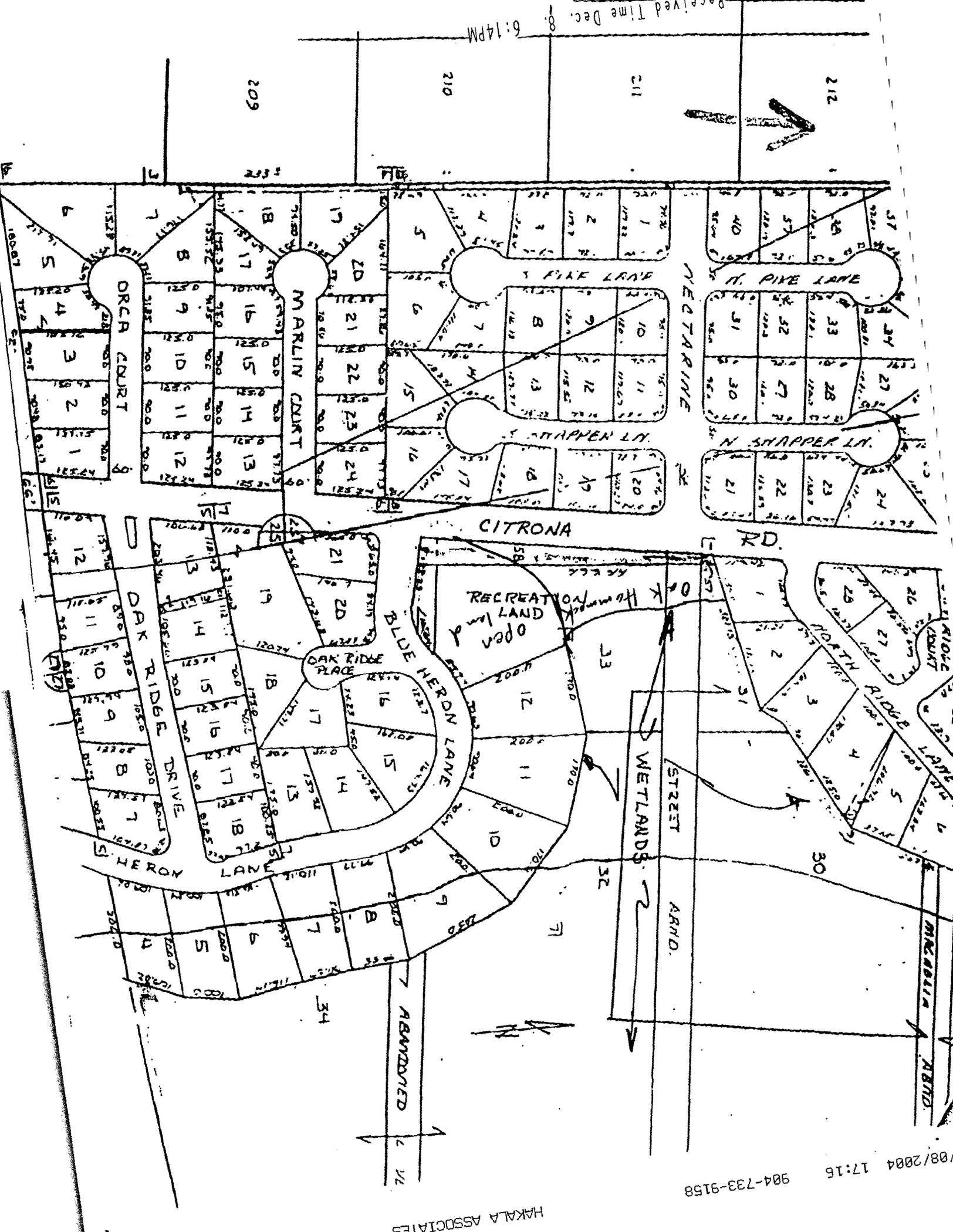
TO: NASSAU COUNTY COMMISSION
FROM: ~~WILLIAM~~ WILLIAM LECHER, PE, COUNTY ENGINEER
DATE: February 22, 1994
RE: COUNTY OWNED LANDS

BACKGROUND:

At the February 9, 1994 meeting the Board directed the County Attorney and Engineer to research the above item to determine if motorized recreational vehicles should be allowed to use this property. Attached are two (2) petitions, pro and con, on this subject from property owners in the area. Signs are currently posted prohibiting the land to be used in this manner.

The following facts are presented.

1. Approximately 1.5 to 2.0 acres of uplands exist.
2. The remaining acreage is jurisdictional wetlands under a "conservation easement" with the Florida Department of Environmental Protection (FDEP) which does restrict uses to passive recreational uses such as hiking, picnicing, etc. which will not damage the wetlands. Any use requires the approval of the FDEP. Trails have been created and trees have been cut in the conservation easement area.
3. The land was donated to the County by the subdivision developer pursuant to Section VIII of the Subdivision Regulations for use as a playground, play field or other active recreation purpose.
4. The land has not been developed by the County.



Dawn Stevenson

From: Dawn Stevenson
Sent: Tuesday, November 16, 2004 2:58 PM
To: 'hakenvinc@aol.com'
Cc: Mike Mullin; Michael Mahaney; Jose Deliz
Subject: 14th Street

Steve,

We had a meeting this morning to discuss the status of various SJRWMD permitting compliance issues. One of the projects discussed was 14th Street. During our meeting we discussed the outstanding items on 14th Street and yours and Ruth's letters regarding such items. I have attached a copy of Ruth Bouman's letter for your review. Since I already have approved your proposal for in the amount of \$2,825 (which I have also attached a copy of), I would like for you to begin the corrective/maintenance items listed in your 4th monitoring report and again in your letter to me dated 11-12-04. In addition, I would like for you to submit a proposal for the following:

1. Any difference in the amount of your 3-11-04 proposal to perform the corrective/maintenance items
2. A figure to prepare two additional monitoring reports as requested in Ruth's letter
3. And a figure to perform a permit modification for the off site mitigation which was originally located at the corner of Citrona and Blue Heron which is and has been utilized as a recreation area by the adjacent subdivision for some time now.

I look forward to receiving your proposal. If you have any questions please feel free to call.

Dawn Stevenson, Contract Manager
Capital Projects Administration
96160 Nassau Place
Yulee, Florida 32097
(904) 321-5782 / (904) 321-5784 FAX
dstevenson@nassaucountyfl.com



Hakala & Associates, Inc.

Environmental Consultants

FAX TRANSMISSION

TO : Dawn Stevenson
COMPANY : Nassau County
FAX NUMBER : 321-5784
DATE : November 12, 2004

NUMBER OF PAGES INCLUDING THIS ONE: 1

RE : 14th Street Mitigation
HAI # : 99-043.4
FROM : Steve Hakala 

COMMENTS : I met with Ruth Bouman with the Water Management District on November 4, 2004 regarding the mitigation requirements for the referenced project. Ms. Bouman will be sending you a letter providing information on additional action that will be required. Based on our meeting, it is my understanding that the following activities will be required:

- 1) The pines and willows be removed from the mitigation site, as specified in the previous monitoring report.
- 2) The 6.0 inch boards in the weirs be replaced with 12.0 inch boards and the boards be tacked in place to keep them from floating.
- 3) The tree that has fallen into the stormwater pond weir be removed.
- 4) The mitigation site be monitored for two additional years.
- 5) The existing permit be modified to provide compensation for the loss of the 1.0 acre off-site upland area that is not being maintained in a natural state.

Once this is confirmed by Ms. Bouman, I can provide you with a new proposal to assist with the above items.

I also noticed during the meeting that the lock is missing from the cable that is located by the retention pond.

Please call if you have any questions. Thanks.



St. Johns River Water Management District

Kirby B. Green III, Executive Director • David W. Fisk, Assistant Executive Director
David Miracle, Jacksonville Service Center Director

7775 Baymeadows Way • Suite 102 • Jacksonville, FL 32256 • (904) 730-6270 • Fax (904) 730-6292
November 9, 2004 On the Internet at www.sjrwmd.com.

Ms. Dawn Stevenson
Contract Manager
Public Works – Nassau County
213 Nassau Place
Yulee, FL 32097

Re: 14th Street Widening
Permit No. 4-089-19831-1; Compliance No. 463164

Dear Ms. Stevenson:

This letter summarizes my recent field meeting with Mr. Stephen Hakala regarding the on site mitigation for the 14th Street widening project. We observed all the planted areas and discussed possible remedies to bring the project in compliance. I concur with Mr. Hakala's suggestions to improve the mitigation site that were submitted in the third monitoring report (November 2002). These include thinning out pine trees, removing willows and raising the elevation of the weirs. Please refer to the report for specifics. These measures should be implemented as soon as possible in order to prevent further growth of the undesirable species. After the improvements have been completed the District will require two additional years of monitoring to ensure success of the area. Additionally, a large amount of debris was noted on the weir of the pond and should be removed.

During the meeting we also discussed the status of the off site mitigation. Apparently it had been planted previously and adjacent homeowners moved the trees in order to access the field. If the County feels that the upland area is being used by homeowners and may be difficult to maintain in the desired state, it may be necessary to discuss alternative mitigation. Please contact me to discuss the off site area.

Thank you for your prompt attention to this project. I think we'll be able to resolve these mitigation issues soon.

If you have questions please contact me at (904) 730-6263.

Sincerely,

Ruth Bouman
Regulatory Scientist
Department of Water Resources

cc: Dave Miracle
Robin Harrell
PDS - MIT
Stephen Hakala

RECEIVED
COUNTY COORDINATORS
OFFICE
04 NOV 16 AM 8:30

GOVERNING BOARD

- | | | | |
|---------------------------------------|--|--------------------------------------|--|
| Ometrias D. Long, CHAIRMAN
APOPKA | David G. Graham, VICE CHAIRMAN
JACKSONVILLE | R. Clay Albright, SECRETARY
OCALA | Duane Ottenstroer, TREASURER
JACKSONVILLE |
| W. Michael Branch
FERNANDINA BEACH | John G. Sowinski
ORLANDO | William Kerr
MELBOURNE BEACH | Ann T. Moore
BUNNELL |
| | | | Susan N. Hughes
JACKSONVILLE |

12/01/2004
12:51:08

BOARD OF COMMISSIONERS
YEAR-TO-DATE BUDGET REPORT

PAGE 24
glytbdud

FOR 2005 99

103	CNTY TRANSPORTATION FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL OPERATING	0	0	0	.00	.00	.00	.0%
	56 CAPITAL OUTLAY							
	03492549 562010 ARCHITECT/ENGINEER SERVICE	0	0	0	.00	.00	.00	.0%
	TOTAL CAPITAL OUTLAY	0	0	0	.00	.00	.00	.0%
	TOTAL TRANSPORTATION MAINT FACILITY	0	0	0	.00	.00	.00	.0%
	03560541 MULCH MANUFACTURING GRANT							
	53 OPERATING							
	03560541 534000 OTHER CONTRACTUAL SERVICES	0	0	0	.00	.00	.00	.0%
	TOTAL OPERATING	0	0	0	.00	.00	.00	.0%
	TOTAL MULCH MANUFACTURING GRANT	0	0	0	.00	.00	.00	.0%
	03998599 RESERVES-80% FUEL TAX							
	59 OTHER USES							
	03998599 599412 RESERVE-SADLER ROAD	0	0	0	.00	.00	.00	.0%
	03998599 599980 CASH TO BE FWD-80% FUEL	0	0	0	.00	.00	.00	.0%
	TOTAL OTHER USES	0	0	0	.00	.00	.00	.0%
	TOTAL RESERVES-80% FUEL TAX	0	0	0	.00	.00	.00	.0%
	03999599 RESERVES							
	59 OTHER USES							
	03999599 599001 RESERVES FOR CONTINGENCIES	400,000	0	400,000	.00	.00	400,000.00	.0%

FOR 2005 99

103	CNTY TRANSPORTATION FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
03999599	599002 RESERVES FOR BCC ALLOCATIO	52,217	0	52,217	.00	.00	52,217.00	.0%
*03999599	599003 RESERVES CAP ALLOC .25	349,585	0	349,585	.00	.00	349,585.00	.0%
03999599	599004 RESERVES FOR SALARIES ADJ-	0	0	0	.00	.00	.00	.0%
03999599	599010 RESERVE-FACT DEDUCTIBLE IN	0	0	0	.00	.00	.00	.0%
03999599	599012 RESERVES-LIFE & HEALTH	0	0	0	.00	.00	.00	.0%
03999599	599013 RESERVES-WORKER COMPENSATI	15,000	0	15,000	.00	.00	15,000.00	.0%
03999599	599017 RES-FUEL INCREASES	0	0	0	.00	.00	.00	.0%
03999599	599027 RESERVE-INSURANCE	10,000	0	10,000	.00	.00	10,000.00	.0%
03999599	599078 RESERVES-EQUIPMENT	0	0	0	.00	.00	.00	.0%
03999599	599250 RESERVES-COLA	109,001	0	109,001	.00	.00	109,001.00	.0%
03999599	599255 RESERVE-INSURANCE CLAIMS	5,000	0	5,000	.00	.00	5,000.00	.0%
03999599	599401 RESERVE-9TH CENT GAS TAX	0	0	0	.00	.00	.00	.0%
03999599	599402 RES FOR BRIDGE PROJECTS	0	0	0	.00	.00	.00	.0%
03999599	599403 RES-RD MAINT CLAIMS	0	0	0	.00	.00	.00	.0%
03999599	599417 RES-TRAFFIC CONCURRENCY	100,000	0	100,000	.00	.00	100,000.00	.0%
03999599	599418 RESERVES-RR/CSX	45,450	0	45,450	.00	.00	45,450.00	.0%
03999599	599900 CASH TO BE CARRIED FORWARD	100,000	0	100,000	.00	.00	100,000.00	.0%
03999599	599910 CASH TO BE FWD-DISTRICT 1	0	0	0	.00	.00	.00	.0%
03999599	599920 CASH TO BE FWD-DISTRICT 2	0	0	0	.00	.00	.00	.0%
03999599	599930 CASH TO BE FWD-DISTRICT 3	0	0	0	.00	.00	.00	.0%
03999599	599940 CASH TO BE FWD-DISTRICT 4	0	0	0	.00	.00	.00	.0%
03999599	599950 CASH TO BE FWD-DISTRICT 5	0	0	0	.00	.00	.00	.0%
	TOTAL OTHER USES	1,186,253	0	1,186,253	.00	.00	1,186,253.00	.0%
	TOTAL RESERVES	1,186,253	0	1,186,253	.00	.00	1,186,253.00	.0%
	TOTAL CNTY TRANSPORTATION FUND	8,030,494	0	8,030,494	848,296.36	88,194.42	7,094,003.22	11.7%
	TOTAL EXPENSES	8,030,494	0	8,030,494	848,296.36	88,194.42	7,094,003.22	
	GRAND TOTAL	8,030,494	0	8,030,494	848,296.36	88,194.42	7,094,003.22	11.7%

See spreadsheet prepared by C. Lewis 12/22/04 for accurate balances.

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS				
ROAD PAVING MILLAGE DESIGNATION CASH FWD TO 04/05				
.25 MILS - AS OF 12/22/04				
		ADJUSTED	BUDGET	BUDGET
		BUDGET	BEFORE	AMENDMENT
	03/04	04/05	04/05 ADJ	04/05
CASH FORWARD	\$ 1,154,312.36	\$ 748,104.85	\$ 349,585.00	\$ 398,519.85
OUTFLOW:				
03415541 BISMARK	\$ (3,500.00)			
03428541 STRATTON ROAD	\$ (1,081.42)			
03430541 ROAD RESURFACING .25	\$ (198,428.87)	\$ 28,337.67	\$ -	\$ 28,337.67
03450541 MINER ROAD	\$ (7,981.19)	\$ 9,668.81	\$ -	\$ 9,668.81
03451541 OLD DIXIE HWY	\$ (195,216.03)	\$ 37,971.97	\$ -	\$ 37,971.97
03999599-599003 RESERVE CAPITAL ALLOCATION		\$ 672,126.40	\$ 349,585.00	\$ 322,541.40
TOTAL OUTFLOW	\$ (406,207.51)	\$ 748,104.85	\$ 349,585.00	\$ 398,519.85
CASH FORWARD TO 04/05	\$ 748,104.85	\$ -	\$ -	\$ -

of

Dawn Stevenson

From: Ann Myers
Sent: Thursday, October 07, 2004 10:21 AM
To: Dawn Stevenson
Subject: RE: 14th Street Mitigation

Ok - take to meeting. Mike

-----Original Message-----

From: Dawn Stevenson
Sent: Tuesday, October 05, 2004 10:36 AM
To: Mike Mullin
Cc: Jose Deliz
Subject: 14th Street Mitigation

In Ms. Bouman's letter to you dated 9-21-04 the 14th Street Mitigation was one of the outstanding projects. In looking into this I found the following:

A 4th Mitigation Monitoring Report was prepared by Steve Hakala, Hakala & Associates in December 2003. In this report, Mr. Hakala recommends that some maintenance work be performed on the site, i.e., removing willow trees and treating with herbicide, thinning slash pines, etc. A proposal was submitted by Mr. Hakala, at staff's request, to perform the necessary maintenance items. The proposal was taken to the Board and approved on April 14, 2004. However, Mr. Hakala never received approval of the proposal nor a notice to proceed. The recommended maintenance work has not been performed to date.

During my most recent conversation with Mr. Hakala, he suggested that another monitoring report be performed due to the length of time since the last report was submitted. It is my recommendation that we ask SJRWMD when we meet if we can go ahead and move forth with the maintenance items as previously recommended by Mr. Hakala. If the District agrees, Mr. Hakala will revisit the site to determine whether or not he can complete the work items at the same price.

Dawn Stevenson, Contract Manager
Capital Projects Administration
96160 Nassau Place
Yulee, Florida 32097
(904) 321-5782 / (904) 321-5784 FAX
dstevenson@nassaucountyfl.com

14th Street
Wetland
Mitigation

Agenda Request For: April 14, 2004

Department: Capital Projects Administration

Background: Staff has received a proposal from Hakala & Associates, Inc. to perform the recommended wetland mitigation maintenance services for the 14th Street Mitigation site as approved by the Board on January 14, 2004. The fee to perform and oversee the maintenance work required is \$2,825.00.

Financial/Economic Impact to Future Years Budgeting Process or Effect on Citizens: Would have an impact on 03/04 Engineering Services budget.

Action requested and recommendation: Staff requests and recommends that the Board of County Commissioners approve the proposal as submitted by Hakala & Associates for the maintenance services required at the 14th Street Mitigation site. These maintenance services will ensure that Nassau County is complying with the requirements of the Army CORPS and SJRWMD permits.

Is this action consistent with the Nassau County Comprehensive Land Use Plan? N/A

Funding Source: Engineering Services Fund – Professional Services Account # 03420541-531000. A budget transfer has been prepared transferring \$2,825.00 from account 03420541-549083 Central Cashiering Allocation to 03420541-531000 Professional Services. Funding for central cashier will be covered in its entirety by the Building Department.

OK, working day with Cathy Lewis 4/8/04

Reviewed by:

Department Head 

Legal

Finance

Chairman: *G. Yancent verbal approval 4/7/04*
Administrator

Revised 02/04
APPROVED

DATE 4-14-04 *JKB*

N

Agenda Request For: January 14, 2003

Department: Capital Projects Administration

Background: Staff has received the fourth mitigation monitoring report from Hakala & Associates for the 14th Street Mitigation area. Conclusions and recommendations based on the field assessment are outlined in Section 4.0 of the report. This report needs to be forwarded to the Army Corps of Engineers and the St. Johns River Water Management District for review and comment.

Financial/Economic Impact to Future Years Budgeting Process or Effect on Citizens: Submitting report to regulatory agencies will not have an impact on the budget. However, any corrective actions required by the agencies will require funding.

Action requested and recommendation: Staff requests approval to submit a letter to Hakala & Associates authorizing Mr. Hakala to submit the report to the affected regulatory agencies.

Is this action consistent with the Nassau County Comprehensive Land Use Plan? N/A

Funding Source: N/A

Reviewed by:

Legal

Finance

Committee

Jim Vanzant

APPROVED

DATE 1/14/04

CV

Hakala & Associates, Inc.

Environmental Consultants

March 11, 2004

Ms. Dawn Stevenson
Nassau County Public Services
213 Nassau Place
Yulee, FL 32097

Re: 14th Street Mitigation Site
HAI No.: 99-043.4

RECEIVED
COUNTY COORDINATORS
OFFICE
04 MAR 18 PM 12:07

Dear Dawn:

This letter provides a proposal for Hakala & Associates, Inc. (HAI) to perform wetland mitigation maintenance services for the referenced project. I have not heard any comments from either the St. Johns River Water Management District or the U.S. Army Corps of Engineers since submitting the Fourth Monitoring Report, which usually means they are in agreement with any recommendations for maintenance activities. It would be beneficial to perform the maintenance work at this time before the trees get another season of growth on them. Under this proposal, HAI will perform the following services:

- 1) The willow trees that are crowding out the more desirable vegetation in the restoration areas north of the stormwater pond will be cut down and the stumps will be treated with a herbicide to prevent re-sprouting.
- 2) The slash pine in the restoration area south of the stormwater pond will be thinned out leaving the healthiest pines on approximate 10.0 ft. centers.

Fee: The fixed fee to complete the above services is \$2,825.00. The fee will be invoiced upon completion of the proposed services with payment requested within 30 days.

Limitation of Liability: The only warranty or guaranty made by HAI under this Agreement is that HAI will perform its service using that degree of care and skill ordinarily exercised under similar conditions by reputable members of our profession practiced in the same or similar locality. No other warranty, expressed or implied is made or intended by our proposal or by our oral or written reports.

Ms. Dawn Stevenson
Proposal for 14th Street Mitigation Maintenance
March 11, 2004
Page 2

Please call me if you have any questions about this proposal. If you find it acceptable, please sign in the space below and return it to me or provide a Purchase Order for the approved services. I will proceed with the proposed services upon receipt of the signed proposal or a Purchase Order. This proposal is valid for a period of 60 days.

Sincerely,



Stephen P. Hakala, CEP
President

Signed

Date

OWNER:

BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA



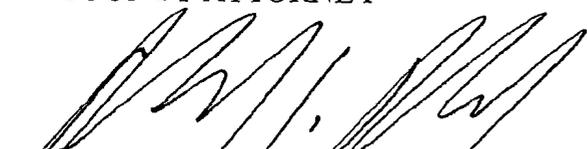
FLOYD VANZANT, CHAIRMAN

ATTEST:



J.M. "CHIP" OXLEY, JR.
ITS: EX-OFFICIO CLERK

APPROVED AS TO FORM BY THE
COUNTY ATTORNEY



MICHAEL S. MULLIN, ESQUIRE

Budget Transfer Request

Requesting Dept: Engineering Services Fund: 103 Co. Transp Transfer # _____

Requested By: Pam Stalvey Date: 4/8/2004

Purpose: To cover expenses for maintenance work to be performed at the 14th Street
Mitigation site. Expenses were not anticipated nor budgeted for this year. Building
Department will be covering all Central Cashier expenses.

	Acct. Number	Acct. Description	Amount	Available Balance	Fin. Serv. Use Only Verified Available
Transfer:					
From:	<u>03420541-549083</u>	<u>Central Cashiering Alloc.</u>	<u>\$ (3,000.00)</u>	<u>\$ 3,000.00</u>	
To:	<u>03420541-531000</u>	<u>Professional Services</u>	<u>\$ 3,000.00</u>	<u>\$ 6,200.00</u>	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	

Approved By: BOCC: *Steve Vaughn* Clerk of Courts: *[Signature]*
 Date: 4-14-04 Date: 4-14-04

Financial Services Use Only

Action Completed: _____
 Signature/Date: _____

FOR 2004 99

103	CNTY TRANSPORTATION FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

103 CNTY TRANSPORTATION FUND								

03420541 ENGINEERING SERVICES								

03420541	512000 REGULAR SALARIES AND WAGES	510,160	51,065	561,225	241,849.91	.00	319,375.09	43.1%
03420541	512001 SALARIES-FEMA	0	0	0	.00	.00	.00	.0%
03420541	514000 OVERTIME	5,000	900	5,900	1,147.37	.00	4,752.63	19.4%
03420541	514001 OVERTIME-FEMA	0	0	0	.00	.00	.00	.0%
03420541	521010 FICA TAXES	31,940	3,665	35,605	14,734.30	.00	20,870.70	41.4%
03420541	521020 MEDICARE TAXES	7,470	857	8,327	3,445.99	.00	4,881.01	41.4%
03420541	522000 RETIREMENT	43,067	5,244	48,311	17,957.56	.00	30,353.44	37.2%
03420541	523010 LIFE & HEALTH INSURANCE	35,806	6,934	42,740	22,537.83	.00	20,202.17	52.7%
03420541	524010 WORKERS' COMPENSATION	10,188	3,000	13,188	.00	.00	13,188.00	.0%
03420541	525000 UNEMPLOYMENT COMPENSATION	0	7,150	7,150	6,325.00	.00	825.00	88.5%
03420541	531000 PROF SERVICES *	0	5,350	5,350	-850.00	.00	6,200.00	15.9%
03420541	531016 PROF SVCS - JUMPSTART GIS	0	0	0	100,269.40	.00	-100,269.40	.0%
03420541	531028 NEFRPC-TRAFFIC ASSESSMENTS	0	0	0	.00	.00	.00	.0%
03420541	531031 EMPLOYEE PHYSICALS	240	0	240	.00	.00	240.00	.0%
03420541	531035 DRUG TESTING	144	0	144	.00	.00	144.00	.0%
03420541	531201 PROF SERVICES-ATTORNEY	0	0	0	.00	.00	.00	.0%
03420541	531400 PROF SVC-ENGINEER	0	47,782	47,782	.00	.00	47,782.00	.0%
03420541	531402 PROF SERVICES-SURVEY	10,000	-5,350	4,650	4,650.00	.00	.00	100.0%
03420541	531404 PROF SVC-CH.177 PLATT REVI	0	0	0	.00	.00	.00	.0%
03420541	531407 SJRWMD-WAV PROGRAM	0	0	0	.00	.00	.00	.0%
03420541	531409 PROF SRVCS-USGS	0	11,560	11,560	.00	.00	11,560.00	.0%
03420541	531413 DRAINAGE STUDY-U.S. CORPS	0	0	0	.00	.00	.00	.0%
03420541	534000 OTHER CONTRACTUAL SERVICES	300	30	330	206.68	.00	123.32	62.6%
03420541	534011 CAFETERIA PLAN BENEFITS ST	0	0	0	.00	.00	.00	.0%
03420541	534101 CONTRACT SERVICE-R & G	0	0	0	.00	.00	.00	.0%
03420541	540000 TRAVEL & PER DIEM	5,000	0	5,000	1,305.96	.00	3,694.04	26.1%
03420541	541000 COMMUNICATIONS/FREIGHT	12,900	1,475	14,375	5,764.75	.00	8,610.25	40.1%
03420541	541020 POSTAGE	1,000	338	1,338	291.53	.00	1,046.47	21.8%
03420541	541040 COMMUNICATIONS-COMPUTER	0	0	0	.00	.00	.00	.0%
03420541	541041 COMPUTER SERVICE	0	0	0	.00	.00	.00	.0%
03420541	543000 UTILITY SERVICES	7,850	1,300	9,150	4,472.56	.00	4,677.44	48.9%
03420541	543040 UTILITIES-TRAFFIC CONTROL	0	12,702	12,702	5,350.19	.00	7,351.81	42.1%
03420541	544000 RENTALS/LEASES	1,500	1,100	2,600	655.97	.00	1,944.03	25.2%
03420541	544030 RENTAL/LEASES-CULLIGAN	0	0	0	.00	.00	.00	.0%
03420541	545000 INSURANCE	6,227	1,781	8,008	1,294.00	.00	6,714.00	16.2%
03420541	546000 REPAIRS & MAINTENANCE	2,500	129	2,629	1,673.44	.00	955.56	63.7%
03420541	546020 MAINTENANCE SERVICE CONTRA	2,000	733	2,733	794.94	.00	1,938.05	29.1%
03420541	546560 R&M-TRAFFIC SIGNALS/SIGNS	0	3,000	3,000	.00	231.83	2,768.17	7.7%

FOR 2004 99

103	CNTY TRANSPORTATION FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
03420541	547000 PRINTING & BINDING	1,000	0	1,000	63.00	.00	937.00	6.3%
03420541	549000 OTHER CURRENT CHGS	120	270	390	176.67	.00	213.33	45.3%
03420541	549002 ADVERTISING	3,500	555	4,055	1,670.44	.00	2,384.56	41.2%
03420541	549081 BACKGROUND CHECK	350	0	350	.00	.00	350.00	.0%
03420541	549082 RECEPTIONIST ALLOCATION	0	0	0	.00	.00	.00	.0%
03420541	549083 CENTRAL CASHIERING ALLOCAT*	3,000	0	3,000	.00	.00	3,000.00	.0%
03420541	551000 OFFICE SUPPLIES	3,750	380	4,130	1,206.88	.00	2,923.12	29.2%
03420541	552000 MISCELLANEOUS SUPPLIES	2,200	400	2,600	283.54	.00	2,316.46	10.9%
03420541	552020 GAS, OIL & LUBRICANTS	7,000	800	7,800	3,133.57	.00	4,666.43	40.2%
03420541	552022 SIGNAL MATERIALS	0	3,500	3,500	.00	.00	3,500.00	.0%
03420541	552040 SMALL TOOLS	750	75	825	.00	.00	825.00	.0%
03420541	552051 SAFETY APPAREL	0	150	150	.00	.00	150.00	.0%
03420541	552110 CAD MAPPING SYSTEM	500	2,500	3,000	1,591.00	.00	1,409.00	53.0%
03420541	552640 EQUIPMENT <\$750	2,500	1,021	3,521	546.00	.00	2,975.00	15.5%
03420541	552649 EQUIP <\$750-CAD/GPS SYSTEM	500	0	500	.00	.00	500.00	.0%
03420541	554000 DUES/SUBSCRIP/TRAINING	5,000	40	5,040	3,340.60	.00	1,699.40	66.3%
03420541	554022 TRAINING-GPS SYSTEM	0	0	0	.00	.00	.00	.0%
03420541	564000 EQUIPMENT	8,000	0	8,000	.00	.00	8,000.00	.0%
03420541	564001 EQUIP \$5000 OR GREATER	0	0	0	.00	.00	.00	.0%
03420541	564021 CAD MAPPING SYSTEM	2,500	-2,500	0	.00	.00	.00	.0%
03420541	564022 GPS SURVEYING SYSTEM	0	0	0	.00	.00	.00	.0%
03420541	581007 SJRWMD-WAV PROGRAM	10,000	0	10,000	.00	.00	10,000.00	.0%
	TOTAL ENGINEERING SERVICES	743,962	167,936	911,898	445,889.08	231.83	465,777.09	48.9%
	TOTAL CNTY TRANSPORTATION FUND	743,962	167,936	911,898	445,889.08	231.83	465,777.09	48.9%
	TOTAL EXPENSES	743,962	167,936	911,898	445,889.08	231.83	465,777.09	
	GRAND TOTAL	743,962	167,936	911,898	445,889.08	231.83	465,777.09	48.9%